EPAD LCS Research Access Process

Step by step guide to Wizehive

Judi Syson: International Coordinator WP4, UEDIN

17 May 2019
What is EPAD RAP & What is WizeHive?

www.ep-ad.org

Simple online application → Direct data access → Data in workspace → Publish and share results

EPAD Research Access Process
How do you access EPAC LCS Data?

http://ep-ad.org

www.ep-ad.org → Simple online application → Direct data access → Data in workspace → Publish and share results

Step 1: WizeHive Login
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Step 2: Research Access Application
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Fast Track

Partner – no approval required
Next steps: [http://ep-ad.org](http://ep-ad.org)

- Request for Wizehive account is checked by Research Administration
- You receive an email explaining how to set-up your account in WizeHive

- You only have to do this ONCE – once the account is set up you can make applications directly in the WizeHive platform

- This process uses Forgot Password as the route - this is to prevent machine access and ensure you are a human by following instructions.
ERAP WizeHive Login

EPAD LCS Research Access Application Sign Up Form

Are you an EPAD Partner Organisation (includes the EPAD LCS TDCs) or External Researcher?
- EPAD Partner Organisation
- External Researcher

Title
Ms

Prof, Dr, Mr, Ms etc

First Name
Lisa

Last Name
Vermunt

Email Address
l.vermunt@vumc.nl

Short title/summary of research planned
EPAD Registry prescreening efficacy from different sources

EPAD Registry prescreening efficacy from different sources
Word Count: 7 / 50

Please enter a Short title if you are accessing the quality controlled data sets e.g. V500.0. If you are accessing raw data please enter your EPAD Partner name as the Short title

EPAD Partner Organisation
VUMC

Partner Code
VUMC

Date Submitted
04/23/2018

You will received a response on the same or next business day (UK timezone).

I accept the ep-ad.org Privacy Policy

Submit
Hello Lisa Vermunt,

Congratulations, your EPAD LCS Research Access applicant sign up has been approved - you are now registered in the EPAD Wizehive system!

The next step is for you to create a password associated with your email address.

Then you can tell us more about your research plans by completing the full application process.

This is accessed via the portal link below.

You will be required to use the Forgot Password option for creating your password.

Ensure you use epadlcraa1@gmail.com as the email address for login.

Please navigate to the EPAD LCS Research Submission Portal for login.
ERAP WizeHive Login

Sign In/Sign Up Instructions

For New Users:
By clicking Sign Up, you will be prompted to enter your email address and create a password. Your password must be at least 8 characters in length. Once you have chosen your password, your account will be created and you will gain access to the portal.

For Returning Users:
Sign into the portal using the email address and the password you created when you originally signed up for the portal. If you have forgotten your password, click “Forgot your password?” and follow the prompts to reset your password.

Sign In

Email

Password

Log In

Forgot your password?

Need an Account?

Sign Up

Click Here to Forget your Password
ERAP WizeHive Login

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Please enter a new password below and confirm it to change your password.

Password
- Must contain at least one lowercase letter
- Must contain at least one uppercase letter
- Must contain one number
- Must be between 8-32 characters
- Must not be an email address

Confirm Password
- Passwords must match

Reset
ERAP WizeHive Login

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ERAP Application
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Research Team

Please provide details for you & your research team. These researchers will be auto-invited to the AnalytiXAgility platform. You will be able to manage your workspace and invite other researchers who already have platform access to join your workspace so Mobile phone details will only be required for new platform users. It is more efficient to include details of new platform users here than to request new platform users at a later stage.

1. Role in this Research (lead researcher)
   Investigator

1. Name
   tLisa Vermu

1. Email
   lvemuntu@vumc.nl

1. Does this researcher already have an account in AnalytiXAgility?
   - No
   - Yes

2. Role in this Research (Statistician or Data Manager)
   statistician

   EPAD does not provide these services, reference materials are provided but you must be able to manage the data with your own resources.

2. Name
   Graciela Muniz

2. Email
   G.Miniz@ed.ac.uk

2. Does this researcher already have an account in AnalytiXAgility?
   - No
   - Yes

2. Mobile Phone Country Code
   United Kingdom (Great Britain / UK)(+44)

2. Telephone Number (Mobile/cell preferred)
   07666 555444

Your phone number is an essential requirement for the Multi-Factor Authentication service that allows you to log into your account and view your data. It will not be used to contact you for any marketing reasons, etc.

- Research team – efficient auto inclusion if details entered here
- Mobile phone required for 2 stage authentication to AnalytiXAgility platform
- One time only requirement for platform account
- NB – Data Management support not provided by EPAD
- Include DM/statistician resource in your team
Please provide information about your research project

Save at any stage

Return via login screen to continue
Limitations of the study design, data sources and analytic methods

It is a pragmatic study, that depends on the actually recruited people. Ideally the numbers would be higher.

Maximum 600 words

References: list key references supporting the research rationale


Please provide your most important references that support this research

List of Appendices to this application

N/A

Up to 5 key references, 250 words.

You can attach documentation to support your research here:

PDF only

Select a file

You can attach documentation to support your research here:

PDF only

Select a file

Proposed Publication plan

We plan a peer-reviewed publication, depending on the results, most likely in a dementia specific journal.

Please consult the EPAD website for information about the policy and standards for EPAD publications that include data from or reference to the EPAD LCS.

- Additional document can be attached
- Please provide information about your plans for publication
- Once complete: Submit
- This information will be shared with the CI & ExCom to facilitate collaboration and maximise the research value of EPAD LCS
ERAP Application

Homepage

Profile

To begin your application, click "Get Started" on the submission card below. This will bring you to the application.

* GREY: the application is in a review state, and no action needs to be taken at the moment.
* ORANGE: there is an action step that the applicant still needs to take — for example, a form needs to be filled out, etc.

After you complete your first application, you can begin another. To start another application, click "Add Another". When you return to this page, you will now see more than one submission card.

Lisa Vermunt
18Apr23_VUM_VEL_001

Created on 05/15/2019
Submitted
ERAP Application

To begin your application, click "Get Started" on the submission card below. This will bring you to the application.

The status of your application is in the colored bar at the bottom of its submission card:
- Grey: the application is in a review state, and no action needs to be taken at the moment.
- Orange: there is an action/task that the applicant still needs to take — for example, a form needs to be filled out, etc.
- Red: there is an error with the submission, and the applicant should contact an administrator for more information.

Basic Instructions for Multiple Submissions:
After you complete your first application you can begin another. To start another application, click "Add Another". When you return to this page, you will now see more than one submission card.

Add Another
Lisa Vermunt-18Apr23_VUM_VEL_001
Created on 05/15/2019
Plus
Submitted
Lisa Vermunt-18Apr23_VUM_VEL_001
Created on 05/15/2019
Plus
Add Another
Partner Advice Approved
Congratulations! Thank you for your application to work with our EPAD LCS Data entitled: EPAD Registry prescreening efficacy from different sources, ID18Apr23_VUM_YEL_001.

Your application has been progressed and you will soon be able to access the dataset you requested via our AnalytiXagility Workspaces at Aridhia. You will receive an email from the AnalytiXagility platform asking you to set your password, sign in and confirm your identity with the mobile/cell phone number that you provided in the Team details section of the application form. Please ensure you read the entirety of this email as it explains how to navigate your workspace and add your research colleagues.

Once you’re logged in, you’ll get unlimited anytime, anywhere access to your secure Workspaces. To get started, we recommend that you check out the knowledge base. This will help you navigate your Workspaces and demonstrate how to use AnalytiXagility to change the way your team collaborates and shares knowledge.

The Research Team you included in your application will soon receive their login credentials, but will need to be invited to your research Workspace by you (the Workspace Administrator) before they can view it. If you or any of your team have already made a previous research access request and were given login credentials for the platform, continue to use these. You will be invited to join the Workspace from your existing account. This page includes instructions on how to invite people to your Workspace and assign them a role.

We look forward to keeping in touch and will send you a request for a research update twice a year until publication of your research is completed.

Thank you,

EPAD LCS Research Access Administration